

Department of Biochemical Engineering and Biotechnology

Dated: 6th June 2014

Minutes of the 9th Departmental Faculty Board Meeting (2013-2014) held on 6th June 2014 at 11.00 a.m. in the Departmental Committee Room (I-230). Following members were present:

1.	Prof. T. R. Sreekrishnan	Chairman
2.	Prof. Subhash Chand	Member
3.	Prof. V. S. Bisaria	Member
4.	Prof. Saroj Mishra	Member
5.	Prof. A. K. Srivastava	Member
6.	Prof. P. K. Roychoudhury	Member
7.	Prof. Prashant Mishra	Member
8.	Dr. D. Sundar	Member
9.	Dr. Ritu Kulshreshtha	Member
10.	Dr. Ravikrishnan Elangovan	Member
11.	Dr. Shilpi Sharma	Convenor

1. Confirmation of minutes of DFB Meeting No. 8 (2013-2014) held on 12th May 2014

The minutes of DFB meeting held on 12th May 2014 were confirmed as circulated as there were no comments received on the same.

2. Matters arising out of above meeting.

Item No 6 Dr Ravikrishnan informed the board that the sub committee formed for implementation of recommendations put forth by Chief Fire Officer, Delhi Fire Service will put forth its suggestions in the next DFB meeting.

3. Discussion on HAG criteria proposed by Faculty Forum

The board supported the new system of scoring proposed by Faculty Forum. However, the board was of the opinion that the Director may approach the Board of Governors to seek approval for increasing the HAG slots beyond 40% in the case of highly meritorious candidates. Head was requested to communicate the same to concerned authorities.

(Act: Head)

4. Note received from Dean Faculty regarding amendment of list of reputed journals for the department.

The board did not make any amendment to the original list of reputed journals sent from the department earlier. Head was requested to communicate the same to concerned authorities.

(Act: Head)

5. Organization of Assessment Committee meeting for the department

Head apprised the board of the decision pertaining to assessment given by Assessment Committee taken in the last ECS meeting. The HODs / HOCs/ CoS were advised to organize the Assessment Committee meeting for the year 2011-2012 and 2012-2013 so that these assessments can be made accessible to the respective faculty members online.

6. Any other item with the permission of the Chair.

- Head informed the board that an amount of ` 70.00 lakh has been released towards departmental PLN-03 grant while a sum of ` 25.00 lakh has been allocated for NPN-05 for the financial year 2014-2015.
- In response to a note received from Dean Faculty regarding recruitment of post doctoral fellows, a sub-committee comprising of Prof. Saroj Mishra, Prof. A. K. Srivastava, Dr. D. Sundar and Dr. Ravikrishnan Elangovan was formed to process and shortlist the applications received for the department.
- Head apprised the board of revised norms for payment of remuneration / honorarium to Faculty / guest faculty and supporting staff involved in CEP short term courses. Convenor was requested to circulate the same to all faculty members.

The meeting ended with a vote of thanks to the Chair.

Shilpi Sharma

Convenor

All Faculty members