

## Department of Biochemical Engineering and Biotechnology

Dated: 29 Jan 2014

Minutes of the special Departmental Faculty Board Meeting (2013-2014) held on 27<sup>th</sup> Jan 2014 at 3.00 pm in the Departmental Committee Room (I-230). Following members were present:

Prof. T. R. Sreekrishnan	Chairman
Prof. V. S. Bisaria	Member
Prof. G. P. Agarwal	Member
Prof. Saroj Mishra	Member
Prof. A. K. Srivastava	Member
Prof. P. K. Roychoudhury	Member
Dr. Atul Narang	Member
Dr. D. Sundar	Member
Dr Ritu Kulshrestha	Member
Dr. Ravikrishnan Elangovan	Member
Dr. Preeti Srivastava	Member
Dr. Ziauddin Ahmmad	Member
Dr. Shilpi Sharma	Member Convenor

### 1. Status of internal review document of the department.

The guidelines for preparation of internal review report were discussed section-wise. Members updated the board on the status of the respective sections. It was decided to upload the sections on intranet for input from the board. In this regard concerned faculty members were requested to mail the soft copy of their respective section to Dr D. Sundar latest by 5<sup>th</sup> Feb 2014.

### 2. Any other item

- Head informed the board of the upcoming meeting of the Advisory Committee for implementation of the new UG curriculum on 31<sup>st</sup> January 2014, at 10 AM in the Committee Room of the department. He requested all members to participate in the same.

- The note received from Dean (Academics) regarding *Rationalization of student strength for departments* was discussed. The faculty board agreed to the proposal for rationalization of student strength at intake for the departmental UG programme. It was also decided that in case the intake strength is fixed at 60, as proposed, it may be divided into 45 and 15 for B.Tech and dual degree, respectively. The board also agreed to the proposed rules for department change. Head was requested to communicate this to Dean (Academics) for necessary action.

*Act: Head*

The meeting ended with a vote of thanks to the Chair.

Shilpi Sharma  
Convenor

**All Faculty members**