

Department of Biochemical Engineering and Biotechnology

Dated: 14th May 2013

Minutes of the special Departmental Faculty Board Meeting (2012-2013) held on 14th May 2013 at 10 a.m. in the Departmental Committee Room (I-230). Following members were present:

1.	Prof. T. R. Sreekrishnan	Chairman
2.	Prof. Subhash Chand	Member
3.	Prof. V. S. Bisaria	Member
4.	Prof. G. P. Agarwal	Member
5.	Prof. Saroj Mishra	Member
6.	Prof. A. K. Srivastava	Member
7.	Prof. Sunil Nath	Member
8.	Prof. P. K. Roychoudhury	Member
9.	Prof. Prashant Mishra	Member
10.	Dr. Atul Narang	Member
11.	Dr. D. Sundar	Member
12.	Dr Ritu Kulshreshtha	Member
13.	Dr. Ravikrishnan Elangovan	Member
14.	Dr. Preeti Srivastava	Member
15.	Dr. Praveen Kaul	Member
16.	Dr. Shilpi Sharma	Member Convenor

1. Moderation of grades for Semester II, 2012-2013

Grades for courses for the Semester II, 2012-2013 were moderated by the board, and approved by Head.

2. Any other item with the permission of the Chair.

- No comments / feedback were received on the following course proposals: CSL791, CSL818 (Computer Science and Engineering), EEL722, EEL733 (Electrical Engineering), and HUL714 (Department of Humanities and Social Sciences).

- Head apprised the board of a defined format for application of Ladies' Child Care Leave and that the power of approval for the same has been delegated to the Heads.
- Prof. Srivastava brought to the notice of the board the fresh call from DST for the FIST programme 2013. A sub-committee comprising of Prof. A. K. Srivastava, Prof Saroj Mishra and Prof Prashant Mishra was constituted to draft a proposal on the focus area "Bioengineering" towards applying for the same. All faculty members were requested to communicate list of equipments to the sub-committee latest by 20th May 2013.
- The Head requested concerned faculty members to initiate the exercise for implementation of the new curriculum for the department, in accordance with Institute's curriculum review policies.
- In response to a note received from Deputy Director (Operations) Dr Praveen Kaul was nominated as the departmental representative to Environmental Health and Lab Safety Unit (EHLSU).
- The Head informed the board of the upcoming drive for faculty selection and Director's proposed visit to USA in Sept-Oct 2013 in the same context. He requested faculty members to identify potential candidates for forwarding for their names to the Dean (Faculty). Also, for conducting Stage II of the candidates shortlisted in the last selection drive, last week of July to second week of August 2013 was found appropriate.

The meeting ended with a vote of thanks to the Chair.

Shilpi Sharma
Convenor

All Faculty members