

Department of Biochemical Engineering and Biotechnology
Faculty Board Meeting (05/2017-18)

May 28, 2018

The 5th Departmental Faculty Board Meeting of 2017-18 was held on 28th May 2018 at 3:30 pm in the Departmental Committee Room (I-230). The following members were present:

1.	Prof. Atul Narang	Chairman
2.	Prof. Saroj Mishra	Member
3.	Prof. T.R. Sreekrishnan	Member
4.	Prof. A.K. Srivastava	Member
5.	Prof. Prashant Mishra	Member
6.	Prof. Ritu Kulshrestha	Member
7.	Prof. Preeti Srivastava	Member
8.	Prof. Ravikrishnan Elangovan	Member
9.	Prof. Z. Ahammad	Member
10.	Prof. Ashish Misra	Convener

Item No. 1. 1. Confirmation of minutes of 3rd and 4th DFB meeting (2017-18) and Special 2, 3 and 4

The minutes of the meetings were confirmed as circulated.

Item No. 2. Matters arising from the above meeting

None

Item No. 3. Nomination of Rajeev Dahiya for Sansthan Incentive Award

The HOD informed the board about the nomination of staff members for awards. The board nominated the following staff members for the awards.

#	Name	Award
1	Shri. Rajeev Dahiya	Sansthan Incentive Award
2	Shri. Sitaram Roy	Sansthan Incentive Award
3	Shri Mukesh Anand	Shri Ram Singh & Ms Malti Singh Award

[Action: AN]

Item No. 4. Institute post-doc recruitment

The HOD sought the DFB's discussion on his previously circulated email about postdoc recruitment (**Annexure 1**). The DFB recommended that individual faculty their preferred postdoc candidate and forward the name and application number to Prof. Shilpi Sharma by 21st June 2018. It was agreed that the postdoc candidates would be invited for a presentation and interview in early July.

[Action: All concerned faculty]

Item No. 5. Discussion for deciding content of Analytical Methods course

The HOD informed the board of the need for conducting the Analytical Methods course in a hands-on manner for the students. The board recommended that each faculty be assigned the teaching of only one instrument. The HOD informed the board about creating a spreadsheet for selecting the equipment and also preparing a handout for the same before the end of the summer semester.

[Action: AN]

Item No. 6. New courses and modified courses (including Ravi's course and SM's course)

The board approved the templates received for the newly floated and revised courses and recommended that they be forwarded with the HOD's signature to Dean Academics for further consideration

[Action: AN]

Item No. 7. Any other items

Hiring of staff for the Bioprocess and Instrumentation lab

The HOD informed the board about the lack of staff for the Bioprocess and instrumentation labs because of the impending superannuation of Shri. Mukesh Anand (in-charge of instrumentation lab), and. The board recommended asking the institute for trained personnel as in-charges for these labs.

Maintaining culture collection

Prof. Saroj Mishra asked the board to assign Ms. Renu Sethi for helping Sumit in maintenance of the departmental culture collection for a period of 3 months. The board approved this request.

[Action: AN]

Ashish Misra
Convener, DFB

Distribution

All DBEB faculty by email

Cc: Office file

Subject: Fwd: postdoc recruitment webpage...

From: Atul Narang <narang.at@gmail.com>

Date: 5/7/2018 7:20 PM

To: Ashish Misra <ashishmisra@iitd.ac.in>, Ashok Srivastava <ashokks@dbeb.iitd.ac.in>, Durai Sundar <d_sundar@yahoo.com>, Ravikrishnan Elangovan <ravikrishnan.elangovan@gmail.com>, Ritu Kulshreshtha <rritukulshreshtha@gmail.com>, Shilpi Sharma <shilpi@dbeb.iitd.ac.in>, Sunil Nath <sunath@dbeb.iitd.ernet.in>, "T. R. Sreekrishnan" <sreekrishnan_t_r@hotmail.com>, Ziauddin Ahammad Shaikh <zia.iitd@gmail.com>

Dear all,

We can thank Sundar for posting all postdoc applications to the following website

<http://privateweb.iitd.ac.in/~sundar/recruitment/2018-Postdoc/>

Please identify candidates you are interested in, and forward their names to the postdoc coordinator Shilpi Sharma.

There is some incentive for you to move quickly. We will not wait for all faculty members to identify suitable candidates. Instead, the postdoctoral committee will forward the applications within 4-6 weeks of receiving your recommendation.

Regards,

Atul Narang

Professor

Department of Biochemical Engineering & Biotechnology

Indian Institute of Technology

Hauz Khas, N Delhi 110 016

Phone: +91 11 2659 1061

----- Forwarded message -----

From: **D. Sundar** <sundar@dbeb.iitd.ac.in>

Date: Mon, May 7, 2018 at 5:56 PM

Subject: postdoc recruitment webpage...

To: Atul Narang <narang.at@gmail.com>

Here is the private webpage. I have included applications received in the last cycle as well as until May 06.

<http://privateweb.iitd.ac.in/~sundar/recruitment/2018-Postdoc/>