

**Department of Biochemical Engineering and Biotechnology**  
**Minutes of the Departmental Faculty Board Meeting**  
(DFB-06/2022-2023)

09/03/2023

The sixth meeting of the *Departmental Faculty Board* for the academic session 2022-2023 was held on **Thursday, March 2<sup>nd</sup>, 2023** at **3:00 PM** in the Committee Room of the Department.

The following members were present:

Prof. Ritu Kulshreshtha (Chairperson)  
Prof Prashant Mishra  
Prof. Shilpi Sharma  
Prof Preeti Srivastava  
Prof Ashish Mishra  
Prof Lucinda E Doyle  
Prof. Ishaan Gupta  
Prof. Kumari Priti Sinha  
Prof Anjan Roy  
Prof Amit Das  
Prof. Ravikrishnan Elangovan (Convener)

**Item 1: Confirmation of minutes of DFB meeting held on 13<sup>th</sup> September 2022**

*The minutes of meeting 05 held on January 12<sup>th</sup> 2023 were confirmed as circulated.*

**Item 2: Matters arising out of the minutes of the meeting 05/2022-2023**

*None*

**Item 3: DBEB budget status (PLN03, NPN05 and PLN03F)**

*The budget status of all the DBEB heads was reviewed and found satisfactory. DFB decided to utilize minor pending amounts for UG lab utility.*

**Item 4: Courses for the next semester**

*After briefly discussing the topic, we deferred the decision to the next DFB meeting.*

**Item 5: Lab safety issues.**

*HOD requested the safety committee members to complete the safety audit and provide action report for DFB.*

**Item 6: Nominations for Institute Standing Committee**

*After a brief discussion, the following members were recommended for the Institute Standing Committee (Area-Biological Sciences)*

**1. Dr. Jayanta Haldar (JNCASR)**

*Affiliation- Professor, New Chemistry Unit and School of Advanced Materials, Jawaharlal Nehru Centre for Advanced Scientific Research (JNCASR), Bangalore, India*

*Research Areas- Chemical Biology, Medicinal Chemistry, Drug Discovery, Biomaterials, Antimicrobial Resistance*

*Email- jayanta@jncasr.ac.in*

**2. Dr. Shyam S. Chauhan (AIIMS New Delhi)**

*Affiliation- Professor and Head,*

*Department of Biotechnology, All India Institute of Medical Sciences (AIIMS), Ansari Nagar, New Delhi-110029*

*Research Areas- Biochemistry, Molecular Biology and Cell Biology*

*Email: s\_s\_chauhan@hotmail.com*

**3. Prof. Soumen Das (IIT Kharagpur)**

*Affiliation- Head, School of Medical Science and Technology*

*Dean, Dr. B. C. Roy Multi-Speciality Medical Research Centre, IIT Kharagpur*

*Research Areas- BioMEMS, Microfluidics, Sensors & Actuators, MEMS and Microsystems, Biomedical devices, Flexible electronics*

*Contact- sou@smst.iitkgp.ac.in*

*Phone- +91-3222-282304*

**4. Prof. Rana P Singh (JNU)**

*Affiliation- Professor, School of Life Sciences, Jawaharlal Nehru University*

*Research Area- Carcinogenesis, Cancer Chemoprevention and Therapeutics, Tumor Angiogenesis, Radiation Therapy, Anticancer Drug Development from Natural Agents, Spheroids and Cancer Stem Cells*

*Contact- Email- rana\_singh@mail.jnu.ac.in & ranaps@hotmail.com*

*Off. Phone 011-26704503*

**Item 7. Request received from Prof. Kumari Priti Sinha to float a new course on “Soft Matter” as a programme elective.**

*The Board suggested changes and discuss the revised course template in the next DFB*

**Item 8: Request received from Mr. Anish Raju, DBEB technical staff seeking permission from the department for pursuing part-time Ph.D. in SiRE or other departments in IITD.**

*The request was approved provided his existing duty in the UG lab is not compromised.*

**Item 9: Department library usage policy**

*The item was deferred for the next DFB.*

**Item 10: Request received from Prof. Saroj Mishra regarding “Approval to payoff balance of project RP2004 from DDF funds.”**

*The item was deferred for the next DFB.*

**Item 11: DST-FIST grant**

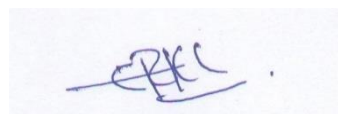
*The item was deferred for the next DFB.*

**Item 12: To report the matters for the information/ratification of the Faculty Board.**

- a. *Interview for Outsourcing Staff (JTA)- Junior Technical Attendant was conducted on 14th Feb 2023 at 11 am in the Head's Office, DBEB. Mr. Lokesh Kumar Goswami was selected for the position based on his expertise in the field of Electronics and Communication Engineering.*
- b. *Mr. Ganesh joined the Department on 2 March, 2023 as Technical Assistant. Based on his skillsets, he has been allotted to the Department UG/PG lab.*
- c. *The space committee has asked Mr. Kajal (99C architect) to design two cold rooms on the 2nd floor (Cold room 1: next to L17 and utility room; Cold room 2: in place of the workshop). The doors of the cold rooms will open to the corridor. We have also requested him to convert the store (Wing 2, 2nd floor) into a workshop.*
- d. *Timely attendance records for all Ph.D. students are initiated in the DBEB office and all Ph.D. students are expected to comply with the same.*
- e. *A note received from Prof. Atul Narang to discontinue as member of FSC committee due to other commitments as part of CRC committee. Prof. Ashish Misra has thus been included as a member of the Departmental FSC committee.*
- f. *A questionnaire was received regarding the interest of individual Departmental Units to admit students in M.Tech. programme with High Value Assistantship for GATE qualified candidates. We have agreed for the same.*
- g. *The Department has processed the faculty applications received under the following advertisements:*
  1. *Advt No- IITD/2022/PROF-1*
  2. *Advt-No- IITD/2022/AP-1*
  3. *Advt. No. IITD-EST-1-03-2021-1*
  4. *Advt. No. IITD-EST-1-04-2021*
  5. *Advt. No. IITD-EST-1-05-2021*
  6. *Advt. No. IITD-EST-1-06-2021*
  7. *Advt. No. IITD-EST-1-07-2021*

**Item 8: Any other item with the permission of the Chair.**

*The meeting ended with a vote of thanks to the chairperson.*



**Ravikrishnan Elangovan,  
DFB Convener**