

Department of Biochemical Engineering and Biotechnology

**Minutes of the meeting of
Departmental Research Committee (DRC)
(DRC-03/2013-2014)**

January 29, 2014

The third meeting of *Departmental Research Committee* (DRC) for the academic session 2013-2014 was held on **Monday, January 20, 2014** at **12 noon** in the Committee Room (I-230) of the Department.

The following members were present:

Prof. Prashant Mishra (*Chairman*)
Prof. T.R. Sreekrishnan
Prof. V.S. Bisaria
Prof. Saroj Mishra
Dr. Shilpi Sharma
Dr. Ritu Kulshreshtha
Dr. D. Sundar (*Convener*)

Item No. 1 - To confirm the minutes of the 2nd meeting of the DRC for the session 2013-2014 (DRC-02/2013-2014) held on December 26, 2013.

The Minutes of the DRC meeting No. 2/2013-2014 were confirmed as circulated.

Item No. 2 - Matters arising out of the minutes of DRC-02/2013-2014.

None

Item No. 3 - Finalization of results of PhD written Comprehensive Exams

The DRC Chairman requested the Faculty members to complete grading the Comprehensive Exam Papers in the next 2-3 days and pass it on to respective Coordinators (Prof. A.K. Srivastava and Dr. Preeti Srivastava) so that the Coordinators can turn-in the final marks to the DRC convener for compilation. The Committee authorized the Chairman DRC to look at the overall performance of the students in Paper I and Paper II and declare the results.

*(Action: Prof. A.K. Srivastava , Preeti Srivastava,
and DRC Chairman)*

Item No. 4 - Application received from Ms. Dhara Dhara Thakore (2009BEZ8512) for extension of Scholarship for one more semester starting January 2014.

The Committee discussed and recommended the application to be forwarded to Dean (Academics) for extension of Scholarship for one more semester starting January 2014.

(Action: Chairman DRC)

Item No. 5 - A note received from Prof. Saroj Mishra for constitution of SRC for the PhD student Ms. Arpita Vats (2012BEZ8188).

The Committee discussed and constituted the SRC for Ms. Arpita Vats as given in **Annexure 1**.

Item No. 6 - A note received from Dr. D. Sundar for constitution of SRC for the PhD student Ms. Jaspreet Kaur Dhanjal (2013BEZ8509).

The Committee discussed and constituted the SRC for Ms. Jaspreet Kaur Dhanjal as given in **Annexure 1**.

Item No. 7 - Requests for deferral of oral comprehensive exam received from the PhD students – Arpita (2012BEZ8188), Tushar Dash (2011BEZ8420) & Neeti (2011BEZ8424).

The Committee discussed and recommended the applications to be forwarded to Dean (Academics).

(Action: Chairman DRC)

Item No. 8 - Interview of the following two applicants short-listed for admission to PhD program under *Quality Improvement Program (QIP)* for the year 2014-2015:

Sl. No.	Appln Number	Name of candidate	Categ	Teaching Experience	Industry Experience	Research Papers (Journals/Conf)
1.	50448	Pankaj Sanwal	Gen	13 years 1 month	4 years 1 month	0/1
2.	50606	Manjunath Dammalli	Gen	3 years 6 months	10 months	04/06

Both the short-listed candidates **didn't appear for the interview** and it was decided to communicate this to the QIP office.

(Action: Chairman DRC to inform QIP Office)

Item No. 9 - Matters for information of the DRC.

None

Item No. 10 - Any other item with the permission of the Chair

a) A request received from Ms. Pooja Singh (2011BEZ8425) for conversion of Part-Time PhD to Full-Time PhD.

The request of Ms. Pooja Singh was discussed and it was decided that her request may be forwarded to Dean (Academics) provided the candidate fulfils the minimum requirement for such a conversion as required by the Academic rules of the Institute.

- b) *A note received from Prof. A.K. Srivastava for relaxation of norms for candidates apply for admission to PhD program under QIP and Sponsored category.*

It was noted that the departmental faculty board had come up with the short-listing norms for PhD admission only recently and the Part-Time/Sponsored Candidates are required to possess the minimum criteria of the Department; the only exception being that they are exempt from fulfilling national level exam requirements. The Committee also felt that the short-listing criteria for the department is already at the minimum performance level and further relaxation of criteria should not be encouraged even for Part-Time/Sponsored category candidates.

The meeting ended with thanks to all the members.


D. SUNDAR
DRC Convener

Distribution

All DRC members and other DBEB Faculty (by email)

Cc: DRC File

Annexure 1

Student's Research Committee (SRC) approved by DRC

Student	Chairman, DRC or his nominee	One expert in the field from the Department	One Institute faculty expert, preferably in the concerned area, from outside the Department to which the student belongs	Supervisor (s)
Arpit Vats (2012BEZ8188)	TR Sreekrishnan	Preeti Srivastava	S.K. Khare Dept of Chemistry IIT Delhi	Saroj Mishra
Jaspreet Kaur Dhanjal (2013BEZ8509)	GP Agarwal	Ritu Kulshreshtha	S. Gourinath School of Life Sciences JNU, New Delhi	D. Sundar

(Action: Respective Supervisors to send the filled-in form to Chairman DRC for forwarding to Dean Academics)